

**International Aerosol Research Assembly
Board Meeting
AAAR Annual Meeting, Orlando
October 5, 2011
12 noon to 2 pm
MINUTES**

The meeting started at 12 noon.

1) The following **delegates were present** and represented member associations:
Kaarle Hameri (President, FAAR); Mansoo Choi (Vice President, KAPAR); Pratim Biswas (Secretary General, AAAR); Gil Sem (AAAR); S.C. Lee (Hong Kong, CAAST); Junji Cao (CAAST); C.J. Tsai (TAAR); James Allan (UK/Ireland); Oliver Bischof (GAeF); Kenjiro Iida (JAAST); Takafumi Seto (JAAST)

The following member associations did not have representatives:

France, Hungary, India, ISAM, Israel, Norway and Italy.

It was stated that member associations should try to send delegates or representatives to the Annual IARA Board Meetings.

Kaarle Hameri thanked Pratim Biswas (AAAR) for making the arrangements for the meeting, and providing the lunch.

2) The **minutes prepared by Mansoo Choi** (former Secretary General) that were circulated were unanimously approved.

3) Update on IAC 2010 – Kaarle Hameri

A total of 1298 attendees with 242 from Finland, 191 from Germany, 107 from USA. IAC 2006 had 1250 attendees, with more than 700 from USA, 50 from Finland and 50 from Germany. It was thus said that the distribution of the attendees from various countries very much depends on the location. C J Tsai indicated that S.Korea should at most expect a total of 500 attendees from outside.

There were 3 social receptions: Ice Breaker on Sunday (755 attendees), 2 receptions (about 800 each) and a paid Conference Banquet (750 attendees). Attendees appreciate social events and functions.

There were 5 plenaries, 536 oral presentations in 88 sessions, 734 Posters over 3 sessions. 10 best Poster Awards were presented. These were well appreciated – and it was suggested that this be repeated for IAC 2014. There were 14 special sessions.

22 Exhibitors exhibited their products.

Feedback was balanced: some positive, some negative. Some include: Posters should be displayed all week; the rooms for the sessions were far apart. There were too many parallel sessions. Student helpers were excellent. Most appreciated the lower registration fees.

Finances: 600 paid early registrants at 350 Eu each; 359 students at 200 Eu each. 128 registered on site at 450 Eu each.

Total income: Registration: 420,000 Eu; Exhibitors: 75,000 Eu; Govt funds (promised 40,000) – used 20,000 Eu

Expenses: Main items of the expenses were: Renting of site: 52,000 (it was noted that this fee is similar to renting Convention Centers in the US); 100,000 for staff and helper salaries; 50,000 for a Conference Management Company

The net income from the event was approximately 100,000 Eu. The FAAR transmitted the agreed upon amount of 3 times the registration fee to the IARA after the meeting.

4) Update on IAC 2014 – Mansoo Choi

The Meeting will be co-chaired by Profs. Mansoo Choi, Seoul National Univ and Sang Soo Kim, KAIST. There are still 3 years to go, hence arrangements were proceeding at a slow but steady pace at this time. The Convention Center in Pusan was booked and the dates of the meeting are: August 31 to September 5, 2014

To keep the registration fee low, the organizers are going to embark on fund raising. However, the fee is expected to be somewhat higher than IAC 2010 (primarily due to the Convention Center). A number of Hotel choices with varying price ranges will be offered to the attendees.

5) Update on IAC 2018

President Hameri provided the background of the IAC rotating amongst the three continents – Asia, America and Europe. Hence, it is the turn of North America for 2018. Being the only member association from the region, it was decided that AAAR would be the host organization. This was unanimously agreed upon.

Delegate Gil Sem provided an update. AAAR had an internal bidding process, and the Board had selected the team from St. Louis to host the meeting (from 3 different bids that were received). Negotiations to identify the location were underway in St. Louis (most likely a downtown Convention Center). St. Louis has a team of very capable aerosol scientists, and they would do a good job if the Conference was indeed held there. Portland was a backup location – in case St. Louis did not work out for some reason.

The IARA Board suggested a timeline for the process:

Formal proposal from AAAR to IARA by early July 2012 – to be circulated to the Board prior to the 2012 IARA Board Meeting (to be held in Spain – see item 11 below)

Gil Sem suggested that was consistent with the internal timeline of AAAR – of having an approved proposal by the AAAR Board in March 2012. This would then be forwarded to IARA by the due date of July 2012.

6) Selection of IARA Fellow Award Committee Chair - Kaarle Hameri

The former Chair of the Committee – Helmut Horvath is stepping down.

Two nominations were received – one from GAeF – Gerhard Kasper; and the other from IASTA – Y.S. Mayya.

As Gerhard Kasper is an active participant, a Fellow himself, and is present at most meetings, it was suggested he Chair the Committee. It was suggested that Dr. Mayya be considered as a member of the Committee.

The IARA Board unanimously selected Dr. G. Kasper to be the next Chair of the IARA Fellow Award Committee.

Action Item: IARA President will inform G. Kasper he is appointed as the Chair of the IARA. Fellows Selection Committee; and cc Oliver Bischoff (GAeF Delegate) to follow up on details. The timeline for selection of Fellows in 2012 will also be pointed out, so the call can go out in a timely manner.

There was some discussion of whether there should be bylaws for this Committee, and its operation. It was suggested that the Board and the new chair will approach the former chair Prof. Horvath and ask him about status of any existing bylaws. If there are no, the board should consider developing these, so guided procedures could be followed in the future.

7) Appointment of Fissan-Pui- TSI Award Committee Chair – Kaarle Hameri

This Award is given out every 4 years at the IAC. Kaarle Hameri was the former Chair of the selection Committee.

He suggested that Mansoo Choi take over as the Chair of the Selection Committee. The Board members present unanimously accepted this nomination.

As per the bylaws of this Award, Mansoo Choi will form his Committee and inform the Board. As the next Award is to be given in 2014 – he indicated he would do this by 2012.

8) Finance Committee – Report by Don Clark

Alan Cussens the former Treasurer passed away recently. IARA has a USD (US Dollar) account that is based in the UK. Don Clark (The Aerosol Society, UK) has agreed to take up the reins and be the new IARA Treasurer. He has now obtained the requisite authorizations to use the accounts.

The balance in the account is USD 3094.19. In addition there is a small sterling account with a balance of 30.67.

The income to this account is the 4 year annual fee received from the host organizer of the IAC. The amount donated is 3 times the Registration Fee. This is working well and deemed sufficient, and will be continued.

Recently, the only expenses incurred by the IARA are for the preparation of the Award Plaques and the Website Hosting Fee.

9) **Website – C. J. Tsai**

C.J. Tsai has done a very good job of setting up the IARA website. He would now like to pass the baton to another individual.

The website has useful information – such as list of member countries, list of delegates, Minutes of meetings, Award winners, and Aerosol Pioneers.

James Allan (The Aerosol Society) and Pratim Biswas (Secretary General) will be the new updaters of the website. It was pointed out that several updates need to be made.

Action Item: C.J. Tsai will forward the user ID and password to the above individuals at the earliest; with some instructions.

10) **Aerosol Pioneers – Gil Sem**

As Gil Sem recently received the meeting minutes, he is still reviewing the write up of the pioneer – Prof. Schmauss. As soon as it is done, he will then forward it to the new webmasters for posting.

11) **Other Business – All**

Next Meetings:

The IARA Board Meetings are typically alternated between the American and European National Conferences – as they are the two that are most attended. In the year of the IAC, a meeting is held at the site of the Conference.

Here is the schedule

2012 – Spain (Grenada) – September 2 to 7, 2012

2013 - USA (Portland) – September 30 to October 4, 2013

2014 - S. Korea (Busan) – August 31 to September 5, 2014

The meeting was adjourned at 1:45 pm.